



For Each 1 Reach 1 Mentoring Program, Inc.  
 Reach Academy Private School K-12  
 7318 Sunshine Grove Road Brooksville, FL 34613  
 Office: 352-556-2768 Fax: 877-330-4468  
 Website: [www.foreach1reach1.com](http://www.foreach1reach1.com) Email: [helpful@foreach1.org](mailto:helpful@foreach1.org)



@ReachAcademyRaptors

### AGREEMENT SUMMER

This summer enrichment program agreement is between For Each 1 Reach 1 Mentoring Program, Inc. and (Parent Name) \_\_\_\_\_ for (Child Name) \_\_\_\_\_ Number of weeks \_\_\_\_\_ The summer enrichment program starts June 3, 2024, and runs up to August 9, 2024.

**Initial** \_\_\_\_\_ I agree to pay a non-refundable enrollment fee of **\$30.00** to enroll my child.

### PAYMENT OPTIONS

Select the payment option that works best for you.

**(OPTION I) Initial:** \_\_\_\_\_ pay the full non-refundable discounted amount up front **\$1250.00**.

**(OPTION II) Initial:** \_\_\_\_\_ I select the (10) weeks non-refundable payment option of **\$137.50** per week.

**(OPTION III) Initial:** \_\_\_\_\_ I select to use PayPal funding to pay the full non-refundable discounted amount up front **\$1250.00**.

**(OPTON IV) Initial:** \_\_\_\_\_ I select the non-refundable part time option for the summer which is less than 10 weeks and I agree to pay **\$150.00** per week for the weeks that my child will be attending. List weeks attending:

### PAYMENT METHOD AGREEMENT

The fees below are third party fees for processing any payments. Select the method you will be using so that we can invoice based on your selection. You must **communicate with our admin** if you need to change your payment method from one to the other, by sending an email to [helpful@foreach1.org](mailto:helpful@foreach1.org) If you change your payment without communicating with us and it cost the program money, you will be responsible for paying the fees.

**Initial:** \_\_\_\_\_ ACH method \$1.00 fee will be added for each payment for processing.

**Initial:** \_\_\_\_\_ Credit/Bank/Debit card 2.85% plus .30 cents fee will be added for each payment for processing.

### COMMUNICATION

Youth should bring a daily snack, a clear refillable bottle with water in it, a spiral notebook, and a sketch pad with their name on them **Initial:** \_\_\_\_\_

- ProCare is the system that we use for applications, communication, and payments. Parents must complete enrollment, create an account, set up a payment method for payments to come out automatically on Friday to get started.
- If your child plans to be absent, late, or needs to leave early, it must be communicated in our ProCare App.
- If you have financial questions or concerns you must contact our admin, if you have schedule questions or concerns you must communicate with our youth department through the ProCare app.

### HOURS OF OPERATION FOR THE SUMMER

- Summer Hours 6:30 am to 6:00 pm Monday through Friday.
- Our admin hours are from 9:00 am to 4:00 pm, if you need us, please contact us during these hours. Our Admin office is located 7391 Sunshine Grove Road,
- Youths should arrive no later than 8:45 am to participate in the acknowledgments and academics for the day.
- What time will you be dropping your child off \_\_\_\_\_ & picking them up? \_\_\_\_\_

**Initial:** \_\_\_\_\_



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**LATE PICKUP FEES**

There is a late pick-up fee for any youth being picked up late from the program. The late fee starts 6:01 pm. Parents should communicate with us through the ProCare app, to let us know your expected time of arrival. You will be required to sign your child out and you will be billed on Friday for the late fee. The late fee is \$15.00 for the first fifteen minutes up to 6:15 pm and \$1.00 every minute after until the child is picked up.

**PAYMENT AGREEMENT**

- Initial** \_\_\_\_\_ I understand that invoices for service goes out on Wednesdays, and payments are automatically withdrawn on Friday the week prior.
- Initial** \_\_\_\_\_ If the weekly payment is not received on Friday, we will not provide service until the weekly payment and any associated fees have been paid.
- Initial** \_\_\_\_\_ There is a **\$25.00** late fee that must be paid to resume service for any payment not paid on Friday.
- Initial** \_\_\_\_\_ If any **MANUAL PAYMENT** are made in ProCare there will be a **\$10.00** fee.
- Initial** \_\_\_\_\_ There is a **\$35.00** return fee for any transactions returned. After 2 return items we will not accept payments in ProCare, the parent will be required to bring a money order or certified check to our admin on or before Friday by 4:00 pm to receive service on Monday.
- Initial** \_\_\_\_\_ We will conduct payment audits throughout the year, if for some reason a payment or fees are overlooked, you are still responsible for making the payment.

**NEXT STEPS TO ENROLLING**

Now that you have read, signed, dated, agreed to this agreement and submitted it, the next step will be to go to our website if you are not currently on it [www.foreach1reach1.com](http://www.foreach1reach1.com) Click on program under the program tab click enroll now to enroll your child in ProCare. The enrollment must be completed to move forward in the process.

**UP-LOADS TO PROCARE**

- So that we can put a face with the name, we ask that a photo of the youth be up-loaded to ProCare.
- We require a copy of the youth immunization to be uploaded.
- We require that a report card be uploaded.

What school does your child attend? \_\_\_\_\_

**Initial** \_\_\_\_\_ I acknowledge that I have read the information in this agreement, I understand that I can stop the process now or I agree to be responsible for abiding by the terms in this agreement if I elect to continue.

**FIELD TRIPS**

- When we go on a field trip, youth must wear their program T-shirt. What size T-shirt does your child wear? \_\_\_\_\_. I would like to purchase additional T-shirts for **\$25.00** each. List the amount here. \_\_\_\_\_
- We will be going to Fun Spot in Kissimmee, FL on the last day of the summer program 8/9/24, the fee for this trip is \$65.00 per child. A **\$25.00** deposit must be paid on **June 6<sup>th</sup>, 2024**, and the balance of \$40.00 must be paid on **July 5<sup>th</sup>, 2024**, and this money will be invoiced and automatically withdrawn from the account on file. Yes, my child will be going on this field trip. **Initial** \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_